

1977

## Golden Gate University Bulletin, School of Law - 1977-1978

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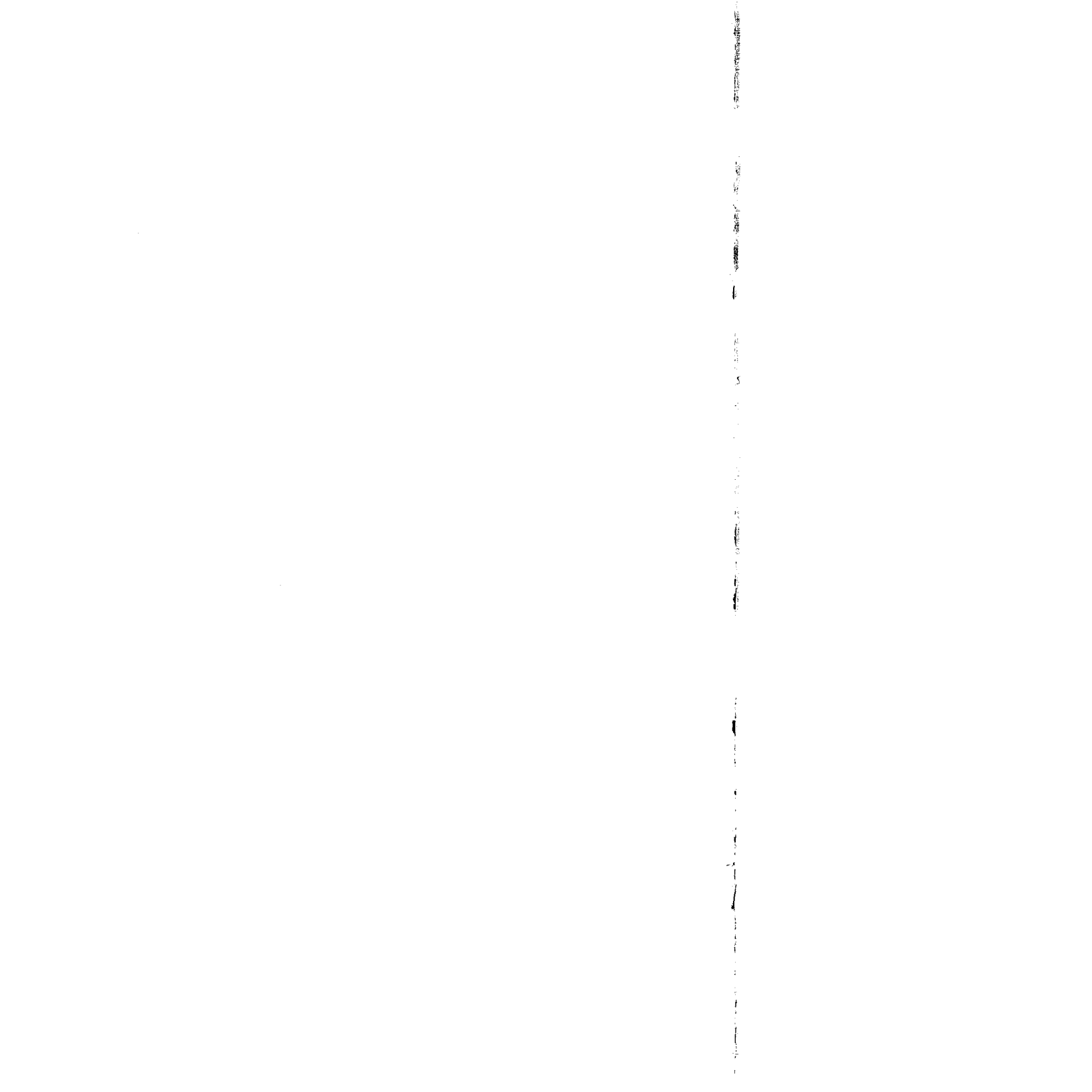
**GOLDEN  
GATE  
UNIVERSITY  
BULLETIN**

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**SCHOOL  
OF  
LAW**

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**1977-1978**



# **SCHOOL OF LAW**

**APPROVED BY THE**

**AMERICAN BAR ASSOCIATION**

**AND**

**ACCREDITED BY THE**

**COMMITTEE OF BAR EXAMINERS,**

**STATE BAR OF CALIFORNIA**

**1977-1978**

**SEVENTY-SEVENTH YEAR**



**GOLDEN GATE UNIVERSITY**

**536 MISSION STREET**

**SAN FRANCISCO, CALIFORNIA 94105**

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**ALL INQUIRIES AND CORRESPONDENCE** should be addressed to the Dean, School of Law, Golden Gate University, 536 Mission Street, San Francisco, California 94105. The phone number is (area code 415) 391-7800.

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THE  
LAW SCHOOL  
COMMUNITY

# SCHOOL OF LAW CALENDAR

## SUMMER SESSION, 1977

May 30-Aug. 5

## FALL SEMESTER, 1977

Registration — New Students	Aug. 8, 9, 10
Registration — Continuing Students	Aug. 11, 12
Instruction Begins	Aug. 15
Late Registration Fee	Aug. 22
Last Day to Register	Aug. 26
Last Day to Add Classes	Sept. 2
Mid-semester Recess	Oct. 2-9
Thanksgiving Recess	Nov. 24-27
Fall Semester Instruction Ends	Dec. 1
Study and Examination Period	Dec. 2-20
Examinations Begin	Dec. 5
Christmas Recess	Dec. 21-Jan. 8

## SPRING SEMESTER, 1978

Instruction Begins	Jan. 9
Spring Semester Registration	Jan. 9-13
Late Registration Fee	Jan. 16
Last Day to Register	Jan. 20
Last Day to Add Classes	Jan. 27
Spring Vacation	Feb. 26-March 5
Instruction Resumes	March 6
Classes End	April 22
Study Period (No Classes)	April 23-30
Examinations	May 1-18
Commencement	May 28

## HOLIDAYS

The School of Law and Law Library will be closed on the following holidays:

Independence Day	July 4
Labor Day	Sept. 5
Thanksgiving Day	Nov. 24, 25, 26, 27
Christmas & New Year's	Dec. 24-Jan. 1*
Washington's Birthday	Feb. 20
Memorial Day	May 29

\*The Law Library will be open Monday through Friday, December 26-30, from 8:00 a.m. to 5:00 p.m. During the Christmas holiday, Law School admissions information will be available in the Law Library.

# **GOLDEN GATE SCHOOL OF LAW**

No profession is broader than the law. The lawyer is many things: scholar, law-maker, practitioner, administrator, negotiator, arbiter of disputes. Consequently, the education of the lawyer ought to be as rich and complex as the tasks that he or she may be called upon to perform. The lawyer must learn the law and the art of practice, understand and appreciate the underlying political and social policies which have helped shape the law, and be aware of the issues of the present and the probable future. Only then can the lawyer respond effectively to the challenges of an ever-changing society.

It is upon these premises that the educational experience offered at the Golden Gate University School of Law has been designed.

## **HISTORY**

Founded in 1901, Golden Gate University is a private, non-profit, accredited institution of higher learning which offers comprehensive programs of professional and liberal studies at the graduate and undergraduate level.

The School of Law was established in 1901 and is now in its 76th year of offering legal education. Although it originally was only an evening program, since 1965 it has had both a three-year full-time and a four-year part-time program leading to the degree of Doctor of Jurisprudence.

## **LOCATION**

Golden Gate University School of Law is housed in a five-story building which it shares with other academic departments of the University at 536 Mission Street in the heart of downtown San Francisco. The School is located within a few minutes of Federal and State Courts and various City, State and Federal Government offices and agencies and is readily accessible by public transportation and by car. Parking is available nearby.

## **ACCREDITATION**

Golden Gate University School of Law is approved by the American Bar Association and accredited by the Committee of Bar Examiners of the State Bar of California.



## LAW LIBRARY

The Law Library has been assigned a paramount place of importance in the development of the Law School. It presently contains over 76,000 volumes and the collection is continuing to grow at a rapid rate. Acquisitions are planned to support the Law School curriculum and to provide a research center for students and faculty. The Library is also a designated depository for publications of the State of California.

The Law Library has been the recipient of substantial gifts from alumni to create and maintain special collections. A substantial grant established the collection of American and British Commonwealth law review volumes in memory of Carol Holmquist Drexler, J.D., 1939-1970. This collection was augmented by a grant in memory of Barbara Carpenter Crosett, 1909-1971. A recent gift established the Eldon Sellers Collection of Primary American Materials.



## LAW SCHOOL FACULTY

JUDITH GRANT McKELVEY, *Dean and Professor of Law*  
B.S., 1957; J.D., 1959, University of Wisconsin

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**PAUL S. JORDAN, *Dean Emeritus, School of Law***

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**ALLAN R. MOLTZEN, *Professorial Lecturer in Law***

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**VARNUM PAUL, *Professorial Lecturer in Law***

A.B., 1930, J.D., 1933, University of California, Berkeley

**HERBERT POTHIER, *Professorial Lecturer in Law***

Ecole Supérieure de Commerce, Switzerland; J.D., 1935, University of California, Hastings College of the Law

## LAW SCHOOL ADMINISTRATION

Dean . . . . . Judith Grant McKelvey, J.D.  
Associate Dean . . . . . Mary Payton Minkus, LL.B.  
Admissions Director . . . . . Patricia Ostini, B.A.  
Admissions Assistant . . . . . Nancy Messerer, B.A.  
Registrar . . . . . Carol Goldman, A.B.  
Placement Director . . . . . Wally Allen, B.A.  
Secretary to the Dean . . . . . Mary Jo Schafer  
Secretary to the Associate Dean . . . . . Molly Stolmack

## LAW LIBRARY

Director of Law Library Services Nancy Carol Carter, M.L.S., J.D.  
Associate Director . . . . . Tung-Chia Wong, M.L.S.  
Acquisition & Document  
Librarian . . . . . Steve Huang, M.L.S., LL.B.  
Assistant . . . . . Julia Ann Menken, A.B.  
Reference Librarian . . . . . Joyce Harmon, M.L.S., J.D.  
Assistant to the Law Librarians . . . . . William E. Benemann, M.L.S.  
Library Service Manager . . . . . John S. Danaher  
Circulation Assistant . . . . . Ellen Jacobstein, M.L.S.

## LAW FACULTY CENTERS

Managers . . . . . Julia Phillips Guggenheim  
Allan M. Konrad  
Secretaries . . . . . Ellen Chan  
Mary Selvy



## LAW STUDENT BODY

More than 750 students are currently enrolled in the School of Law. About two-fifths of them are women. Approximately one-half of all of the students are from California, and the balance are from universities and colleges throughout the United States.

The law student body consists of graduates of more than 225 colleges and universities, including the following:

Albertus Magnus College	College of William and Mary
Albion College	Colorado School of Mines
Alfred University	Colorado State University
American University	Columbia University
Antioch College	Connecticut College
Antioch College West	Cornell University
Arizona State University	Creighton University
Atlanta University	Dickinson College
Bard College	Dominican College of San Rafael
Barnard College	Drexel Institute of Technology
Biola College	Duke University
Boise State University	Earlham College
Boston State College	Eastern Mennonite College
Boston University	Eastern Oregon College
Bowling Green State University	Evergreen State College
Brandeis University	Fairleigh Dickinson University
Brigham Young University	Florida State University
Brown University	Franklin-Marshall College
California Institute of Technology	George Washington University
California Polytechnic State University	Georgetown University
California State College at Dominguez Hills	Georgia Institute of Technology
Sonoma	Goddard College
Stanislaus	Golden Gate University
California State University at Chico	Goucher College
Fullerton	Grambling College
Hayward	Grinnell College
Long Beach	Hampshire College
Los Angeles	Harvard University
Northridge	Holy Names College
Sacramento	Hofstra University
San Diego	Howard University
San Francisco	Indiana University
San Jose	Ithaca College
Case Western Reserve University	Jackson College for Women
City University of New York	Jacksonville University
Brooklyn College	Johns Hopkins University
City College	Johnson C. Smith University
Hunter College	Kent State University
John Jay College of Criminal Justice	Kenyon College
Clark University	Lake Forest College
Colgate University	Lawrence University
College of Notre Dame	Lehigh University
	LeMoyne-Owen College
	Lone Mountain College

Loyola University, Los Angeles	Stanford University
Macalester College	State University of New York at
Manhattan College	Albany
Marygrove College	Binghamton
Mary Washington College	Brockport
McGill University	Buffalo
Memphis State University	Cortland
Merrimack College	New Paltz
Metropolitan State College	Stony Brook
Miami University at Oxford, Ohio	Suffolk University
Michigan State University	Swarthmore College
Middlebury College	Syracuse University
Mills College	Temple University
Morehouse College	Tennessee State University
Mount Holyoke College	Tufts University
Nebraska Wesleyan University	Towson State College
New College	Tulane University
New Mexico State University	U.S. Military Academy
New York University	U.S. Naval Academy
North Carolina State University	Union College and University
Northeastern University	University of Akron
Northern Illinois University	University of Alabama
Northwestern University	University of the Americas (Mexico)
Oakland University	University of Arizona
Occidental College	University of Arkansas
Ohio Dominican College	University of California at
Ohio State University	Berkeley
Ohio University	Davis
Old Dominion University	Irvine
Oregon State University	La Jolla
Pacific College	Los Angeles
Pacific University	Riverside
Panjab University, India	Santa Barbara
Pennsylvania State University	Santa Cruz
Pepperdine University	University of Chicago
Portland State University	University of Colorado
Purdue University	University of Connecticut
Quinnipiac College	University of Dayton
Radcliffe College	University of Denver
Reed College	University of Detroit
Rensselaer Polytechnic Institute	University of Florida
Roosevelt University	University of Georgia
Rutgers State University	University of Hawaii
St. Lawrence University	University of Illinois at
St. Louis University	Chicago Circle
St. Meinrad College	Urbana
Sarah Lawrence College	University of Iowa
Scripps College	University of Kansas
Seattle University	University of Kentucky
Skidmore College	University of Maryland
Smith College	University of Massachusetts
Southern California College	University of Miami
Southern Illinois University	University of Michigan
Southwestern at Memphis	University of Minnesota
Spelman College	University of Missouri



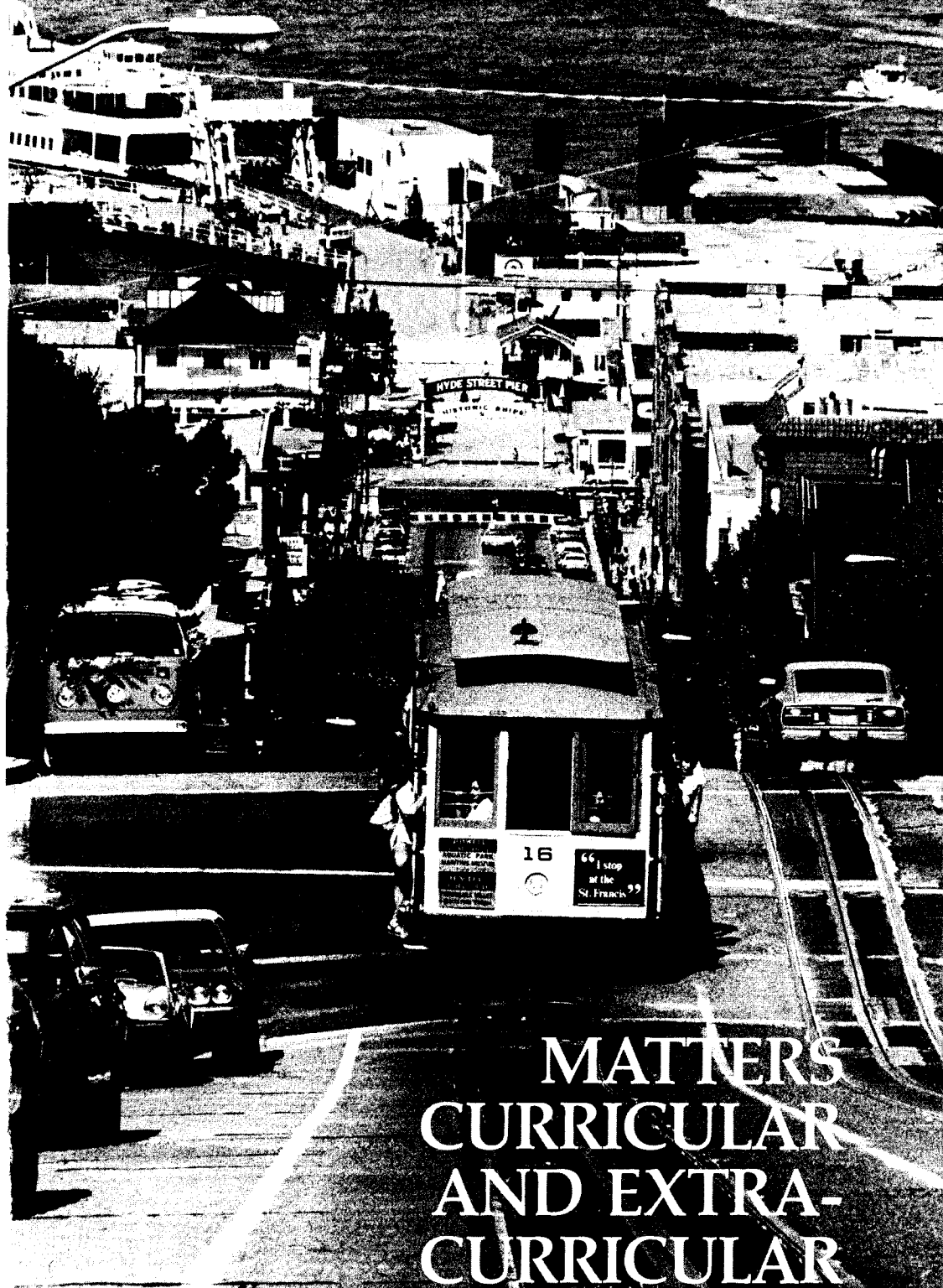
University of Nevada at  
Las Vegas  
Reno  
University of New Mexico  
University of North Carolina  
University of Notre Dame  
University of Oregon  
University of the Pacific  
University of Pennsylvania  
University of the Philippines  
University of Pittsburgh  
University of Rochester  
University of San Diego College for  
Women  
University of San Francisco  
University of Santa Clara  
University of Southern California  
University of Texas

University of Utah  
University of Virginia  
University of Washington  
University of Wisconsin  
Upper Iowa University  
Valparaiso University  
Vassar College  
Virginia Union University  
Washington State University  
Washington University of Missouri  
Wayne State University  
Wellesley College  
Wesleyan University  
Western Michigan University  
West Virginia State College  
Williams College  
Yale University

## ALUMNI AFFAIRS

The Alumni/ae of Golden Gate University maintain a continuing interest in its affairs and contribute to its progress in a variety of ways: advice to prospective students, service on the faculty and curriculum advisory committees, assistance in vocational counseling and placement of students, and financial support of the University through gifts to the annual Alumni Fund.





MATTERS  
CURRICULAR  
AND EXTRA-  
CURRICULAR

## DEGREE REQUIREMENTS

The School of Law offers both full-time and part-time programs leading to the degree of Doctor of Jurisprudence. The requirements for the degree are:

(i) Six semesters in residence as a student in the Full-time Division carrying not less than 10 units each semester or eight semesters in residence as a student in the Part-time Division, carrying not less than eight units each semester;

(ii) Completion of 84 units of study in accordance with the prescribed curriculum; and

(iii) A cumulative grade point average of 2.0 or better in all graded courses (See "Grading and Academic Regulations")

New students are admitted only at the beginning of the fall semester. A three-year curriculum is offered in the Full-time Division and a four-year curriculum in the Part-time Division. The work of the first year in the Full-time Division and the first two years in the Part-time Division is prescribed and provides the essential foundation for subsequent legal study.

### FULL-TIME DIVISION

Full-time students must complete the following courses during their first year:

<i>Fall Semester (16 units)</i>	<i>Spring Semester (16 units)</i>
Civil Procedure (5)	Contracts (3)
Contracts (3)	Criminal Law and Procedure (3)
Criminal Law and Procedure (3)	Property (3)
Property (3)	Torts (5)
Writing and Research (2)	Writing and Research (2)

In subsequent semesters, full-time students may follow programs of their own choosing, provided they complete the following additional courses which are required for graduation: Constitutional Law (6), Corporations (4), Evidence (4), and Professional Responsibility (1).

## **PART-TIME DIVISION**

Part-time Division students must complete the following program during their first year:

<i>Fall Semester (10 units)</i>	<i>Spring Semester (10 units)</i>
Civil Procedure (5)	Contracts (3)
Contracts (3)	Torts (5)
Writing and Research (2)	Writing and Research (2)

In addition, part-time students must complete, at specified times, six units of Property and six units of Criminal Law and Procedure. Other courses which must be completed at some time before graduation are Constitutional Law (6), Corporations (4), Evidence (4) and Professional Responsibility (1).

Classes in the part-time division are held from 6:50 to 9:30 p.m.

## **JOINT DEGREES**

The University offers two joint degree programs for students desiring to specialize in the field of taxation. Candidates for either the M.B.A. (Tax)-J.D. or M.S. (Tax)-J.D. must gain admission to both the School of Law and Graduate School of Taxation.

The Law School may grant four units of credit toward the 84-unit requirement for the J.D. degree for coursework successfully completed in the Graduate School of Taxation. In addition to completing the 80 remaining law units, the joint degree candidate must complete either seven additional tax seminars for the M.B.A. (Tax) degree or eight such seminars for the M.S. (Tax), plus any undergraduate foundation courses not previously completed.



## DESCRIPTIONS OF COURSES

Courses, course credit and course content at the School of Law of Golden Gate University are not static. Each year courses are added or revised as new interests develop among students and faculty. The courses comprising the 1976-77 curriculum and projected for 1977-78 are listed below as some indication of the Law School's present direction (unit value for each course shown in parentheses).

### REQUIRED COURSES\*

#### CIVIL PROCEDURE (5)

A survey of personal jurisdiction, subject matter jurisdiction of both state and Federal courts, venue, judgments, enforcement of judgments, elements of pleading, functions of court and jury, verdicts, post-judgment motions, joinder of parties and causes of action, discovery, and appeal. The major focus is on the Federal Rules of Civil Procedure with some attention given to analogous state provisions.

#### CONSTITUTIONAL LAW (6)

An examination of the American Constitutional system with emphasis on judicial review, the respective powers and responsibilities of the three branches of the Federal government, the distribution of power between the Federal Government and the States, and limitations on governmental action in order to foster and preserve individual freedom.

#### CONTRACTS (6)

Basic contract law, including problems of contract formation, formalities of contracting, and consideration of the legal devices which have developed and are developing for the policing of the bargaining process. Also covered are problems of performance, excuses from performance, breach of contract, remedies, third party beneficiary contracts, and assignments and delegation of contract rights and duties.

#### CORPORATIONS (4)

An introductory course in the law relating to the formation, financing, structure, control and management of the corporation; the distinction between closely held and publicly held corporations; and the effect of various provisions of the Securities Exchange Act of 1934.

#### CRIMINAL LAW AND PROCEDURE (6)

A course focusing in the first semester on a study of substantive criminal law, including the rules of conduct it establishes, their philosophical rationale, and the history of their development. In the second semester, criminal procedure will be studied. This will cover the Constitutional rights of defendants *vis-a-vis* the police (arrest, search, confession) and during trial.

---

\*Must be taken for letter grades: see subsequent chapter, "Grading and Academic Regulations."

#### **EVIDENCE (4)**

The principles of law and rules governing the admissibility of proof at civil or criminal trials, including direct and cross-examination of witnesses, impeachment of credibility, expert testimony, hearsay, privileged communication, and documentary proof.

#### **PROFESSIONAL RESPONSIBILITY (1)**

A study of selected topics relating to the responsibility of the attorney to the client, to the profession and to society, as well as the structure and operation of the legal profession in the United States.

#### **PROPERTY (6)**

The study of public and private disputes involving land. Private disputes among landlords and tenants, neighbors, owners and trespassers, co-owners, and buyers and sellers are analyzed from counseling and litigation viewpoints. Public disputes involving questions of zoning and protection of public resources are examined in terms of the interaction between private property rights and general welfare values.

#### **TORTS (5)**

An exploration of the legal process involved when an injured person seeks compensation for harm caused by another, including such diverse topics as intentional harms, negligence, and torts of strict liability. The technical procedures employed to resolve such civil controversies are emphasized and the wisdom of our current rules are scrutinized in terms of their ethical, economic and political implications.

#### **WRITING AND RESEARCH (4)**

Two 2-unit courses required in the first year. Instruction in legal research and writing is conducted in small classes by tutors in conjunction with faculty members. Particular attention is paid to developing the analytical skills necessary to write both argumentative writings and legal memoranda.

### **BAR COURSES\***

#### **COMMUNITY PROPERTY (2)**

The law of California marital property, including separate property. The course includes a study of the general principles of classifying marital property, management and control of community property, division of the community property on dissolution or death, and the property right of putative or meretricious spouses.

#### **CONFLICT OF LAWS (3)**

A study of the problems which arise when a lawsuit is filed in one state which concerns people or events in other states. The problems include whether the court has jurisdiction, whether the law of one state or another state or Federal law applies, and whether the resulting decision will be enforced in other states. The problems occur in contexts as diverse as industrial accidents and Nevada divorces.

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\*These are in addition to required courses and, if taken, must be graded by a letter grade. See chapter on "Grading and Academic Regulations."

### **EQUITY (3)**

An examination of the availability and effect of various equitable remedies with an emphasis on specific performance, injunctive relief, rescission and reformation.

### **WILLS & TRUSTS (4)**

A course on the law of intestate succession and wills; the nature, creation and termination of trusts; future interest, powers of appointment and perpetuities; problems of construction, administration of trusts and decedents' estates.

## **ELECTIVE COURSES**

### **ADMINISTRATIVE LAW (3)**

The organization, authority and procedures of administrative agencies in rule-making and adjudication, and judicial review of administrative rulings and decisions.

### **ADMIRALTY (2)**

A study of the basic rules and principles of modern maritime law including admiralty jurisdiction and procedure, maritime torts to person and property, maritime liens, contracts and financing and such peculiarly maritime topics as vessel limitation of liability and general average.

### **AGRICULTURAL LABOR RELATIONS (2)**

A course on the California Agricultural Labor Relations Act, examining the decisions that have been made to date, as well as probable decisions in areas not yet covered, and the ways in which the ALRA differs from the National Labor Relations Act. (A previous course in labor law is not required.)

### **AGRICULTURE LAW (2)**

Legal problems relating to farm business transactions (e.g., cooperatives, marketing contracts, farm leases, and taxation). A minimum of attention will be paid to farm labor issues, which are more fully dealt with in the Labor Law course and the Labor Law clinic.

**ANTI-TRUST**—See Trade Regulation I

### **APPELLATE ADVOCACY (3)**

A course in which students working with transcripts and actual pending cases develop those verbal skills, written and oral, involved in advocating an appellate case. The course involves a great deal of written work and both individual and group critiques of that work. Advanced Writing & Research is a prerequisite for this course.

### **ART AND THE LAW (2)**

An examination of the legal problems in art for artists, dealers, and collectors. The course considers customs problems, international legal controversies, obscenity and pornography, copyright, artists' property rights, authentication, state and federal involvement, and art as an investment.

## CLINICAL LEGAL STUDIES

The five Clinics are: Externships; General Legal Clinic; Judicial Clinics; Labor Law Clinic; and Western Center for Constitutional Rights. The maximum allowable clinic credit which a student may obtain in law school is ten units. No more than six of these may be in General Legal Clinic.

### EXTERNSHIPS (1-10 per semester)

A limited number of judicial or legal externships is available in the School of Law. These placements require 40 hours per week working directly for a judge or carefully selected and supervised law office or public agency. Arrangements are made on an individual basis and through the Dean's Office.

### GENERAL LEGAL CLINIC (1-4 per semester)

A general clinic in which law students, who have completed the equivalent of one year's full-time legal studies, are eligible to work under attorneys' supervision in various legal agencies and private law offices. Students may obtain credit for work/study and other paying positions as well as volunteer positions, as long as other clinic requirements are met. Credit will be granted on the basis of one unit per five hours of employment per week. Regular seminars are also held. A maximum of six units may be taken during the law school career. (Also see Mock Trial)

### JUDICIAL CLINICS (1-4 per semester)

Students clerking for trial or appellate courts may obtain clinic credits on the basis of one unit per five hours of clerking per week.

### LABOR LAW CLINIC (2 per semester)

A clinic in which students work on actual cases involving conflicts between rank and file caucuses and both management and union leadership. The prerequisite is Labor Law.

### WESTERN CENTER FOR CONSTITUTIONAL RIGHTS (3 per semester)

An in-house clinic in which students work directly on trials and appeals of a civil rights/civil liberties nature in both civil and criminal areas. Units are counted against General Legal Clinic credits.

## COMMERCIAL AND CONSUMER TRANSACTIONS (6)

A study of various aspects of commercial and consumer transactions. Major emphasis is placed on learning methods of statutory construction through intensive study of the Uniform Commercial Code and consumer protection legislation. The primary areas of study are sales (including products liability), commercial paper, and secured transactions.

## COMMERCIAL TRANSACTIONS (4)

An in-depth analysis of the Uniform Commercial Code mainly by means of a comprehensive series of problems designed to require analysis, interpretation and application of provisions of the Code. The primary areas of study are sales (including products liability), commercial paper, and secured transactions.



#### CONSTRUCTION LAW (2)

A study of property development, focusing on subdivision regulations; environmental impact regulations; construction financing techniques and problems including real estate syndication and limited partnership; mechanics' liens; contractor and subcontractor liabilities; and role of the real estate broker.

#### CONSUMER PROTECTION (2)

A course consisting of two parts: a broad overview of Federal Consumer Protection with particular emphasis on the Federal Trade Commission, and a study of those aspects of consumer rights and remedies in which the class expresses interest.

#### CONTRACT REMEDIES (2)

An examination of various general aspects of contract damages, contractual controls of such damages, and defenses to actions for damages for breach of contract.

#### COPYRIGHT LAW (2)

Literary, artistic, and musical property as protected by common law and statutory copyright: subject matter, registration, formalities, rights protected, duration and renewal, assignments, infringement actions and remedies.

COUNSELING, INTERVIEWING & NEGOTIATING—See Litigation

#### CREDITORS' REMEDIES (3)

This course will cover pre- and post-judgment procedures available to unsecured creditors. Formal and informal debt-adjustment procedures will also be considered together with liquidated bankruptcy procedures under the Federal Bankruptcy Act.

#### CRIMINAL PROCEDURE, ADVANCED (2)

Procedure and motions during trial and post-trial. Topics covered include burdens and presumptions, venue and interstate rendition, speedy trials and continuances, jury *voir dire* and challenges, trials *in absentia*, public trials, publicity, order in the court, trial advocacy and ethics, witnesses, the accused as a witness, jury instructions and deliberations, verdicts, sentencing, *habeas corpus* and *coram nobis*.

#### CRIMINAL TRIAL TACTICS (2)

The tactics of the trial of a criminal case from the standpoints of both the prosecution and defense. Every stage of the criminal proceeding is dealt with: from preliminary hearing through jury selection, direct and cross-examination of witnesses, and closing speeches to the jury. Students litigate parts of criminal cases using live witnesses in a court setting.

#### ECONOMICS AND THE LAW (2)

Introduction to techniques of economic analysis together with an exploration of the application of economic analysis to the solution of legal problems.

#### EMPLOYMENT DISCRIMINATION (2)

An analysis of the major statutory protections against discrimination in employment. Emphasis will be given to Title VII of the Civil Rights Act of

1964, and substantial attention will also be paid to the Equal Pay Act and the Age Discrimination Act.

#### ENVIRONMENTAL LAW (2)

An exploration of the legal processes involved with Environmental Litigation. Such topics as water, air, noise, solid waste and radiation pollution will be explored. Special emphasis will be given to the procedural problems with which the practitioner is confronted.

#### ESTATE PLANNING (4)

A comprehensive study of the Federal estate and gift tax as it relates to both *inter vivos* and testamentary transfers of wealth within the family unit. Emphasis is placed on planning principles designed to achieve maximum conservation of the estate through minimization of gift, income and death tax liability. Included is an advanced study of trusts, powers of appointment, and the rule against perpetuities. Prerequisites for this course are Taxation 1A, 1B or 1C; Wills and Trusts is recommended.

#### ESTATE PLANNING SEMINAR (2)

An advanced course in planning family holdings and disposition by gift, will or trust with emphasis on income, gift and estate taxes. Prerequisite: satisfactory completion of a law school course in Estate Planning or Estate and Gift Taxation.

#### FAMILY LAW (3)

Formation and dissolution of the family unit, including respective custody, support, and property rights and obligations between mates and between parents and children. It is recommended that students have completed the course in Community Property.

#### FEDERAL CIVIL RIGHTS LITIGATION (2)

An examination of the Federal Civil Rights Acts. The law of class actions, jurisdiction, state action, mootness, exhaustion, abstention, proper parties, and immunities is covered. One semester of Constitutional Law is a prerequisite to this course and it is desirable to have completed Federal Jurisdiction.

#### FEDERAL JURISDICTION (3)

A study of jurisdiction of the Federal Courts, including *habeas corpus*, three-judge courts, suits brought by and against the Federal Government, governmental immunity, and proposals for change in the jurisdiction of the Supreme Court. Constitutional Law is a prerequisite to this course.

#### HOMOSEXUALS AND THE LAW (2)

An examination of the historical, social and psychological views of the homosexual; discrimination in employment, housing, public accommodations, immigration and naturalization, and the armed forces, as well as discussion of criminal defense of homosexuals; family law in relation to homosexuals; and sexual freedom and the Constitution.

#### HOUSING LAW (2)

A course focusing on the housing problems of residential tenants, eviction procedures, the implied warranty of habitability, retaliatory eviction, public housing and government-subsidized housing.

#### IMMIGRATION LAW (2)

A basic introduction to immigration and naturalization law and procedure. The course traces major legislative history and immigration policy and covers immigration and naturalization statutes, regulations and major administrative and court decisions.

#### INDIAN LAW (2)

A study of statutes and case law affecting American Indians. Primary emphasis is placed on the unique legal status of American Indians and how that status is interrelated to cultural and political autonomy.

#### INTERNATIONAL LAW (3)

An examination of the sources and operation of international law, with emphasis on current international legal problems. Among the areas to be explored in their legal settings are the nation-state system, international organizations and tribunals, the use of force, foreign affairs powers of the U.S. government, law of the sea, regulation of international economic activity (including problems of foreign investment and expropriation), and individual rights under international law.

#### JURISPRUDENCE (2)

A study of selected writings on the theory and philosophy of law and legal institutions.

#### JUVENILE LAW (2)

A study of the statutory and constitutional framework of the juvenile court, and the role of lawyers in the context of juvenile court practice.

#### LABOR LAW (3)

A study of the law relating to union organization, collective bargaining, administration of the collective bargaining agreement, and union obligations to its individual union members.

#### LAND USE (2)

A study of land use including history of zoning, authority to zone, zoning, planning, exclusionary land use, urban renewal, and other public land use controls.

#### LAW OF THE SEA (2)

A seminar emphasizing legal problems encountered in government and private practice regarding the rights of coastal states over territorial waters and strategic straits, establishment of exclusive national economic zones and fisheries, activities on the high seas, efforts to control marine pollution, and exploitation of the mineral resources of the international seabed. Particular attention will be given to United Nations efforts toward a comprehensive treaty

for international regulation of oceans use. The use of the sea as an expanding area of legal concern and the enormous economic and political consequences hinging on how the law develops will be considered.

#### LAW REVIEW (1-2)

A program available to a limited number of students, selected by the Board of Editors of the Law Review, enabling them to participate in an intensive study of a particular legal problem for the purpose of publishing the final product in the *Golden Gate Law Review*.

#### LEGISLATIVE PROCESS (2)

A year-long course which covers the drafting of, and methods of lobbying for State legislation. Enrollment is limited to 18 students.

#### LITIGATION

Four separate component courses comprise the Litigation package. Students may take all or some of these courses in a variety of ways. Also, students may contract for all four and for one additional unit by undertaking the complete disposition of a mock case from initial interview until final judgment.

The four courses are Counseling, Interviewing and Negotiating; Pleading and Discovery; Trial Tactics and Techniques; and Post-Verdict Maneuvers.

A fifth course, for which students may receive credit only if they complete successfully all of the other Litigation courses, is Litigation Trial Variant.

#### COUNSELING, INTERVIEWING AND NEGOTIATING (1)

A 7-week course offered at the beginning of the Fall semester. Areas covered are: counseling in domestic relations, interviewing and fact-gathering in civil and criminal litigation, planning and advising in business matters, negotiating and advising in business matters, negotiating settlements, and discussion of ethical and fee problems.

#### PLEADING AND DISCOVERY (1)

A 7-week course commencing the eighth week of the Fall semester. The goal of this course is to apply the rules of law concerning pleading and discovery into practice in a style most consonant with the attorney's own abilities. Areas covered in pleading are: converting facts into allegations, strategy of pleading the complaint, tactics of responsive pleading, pre-trial motions, and oral arguments. Topics covered in the discovery area are: drafting interrogatories, alternative ways of responding to interrogatories, deposition vs. interrogatory, deposition style, other methods of discovery, and organizing the discovered data.

#### TRIAL TACTICS AND TECHNIQUES (2)

A 10-week course offered at the outset of the Spring semester, open only to students who have completed Counseling, Interviewing and Negotiating; Pleadings and Discovery and Evidence. The course will introduce the student to the tactics and techniques of trying a civil case, and to the use of the rules of evidence in actual litigation situations. Areas covered are: jury investigation; jury selection; opening statements; direct examination of witnesses; cross-examination of witnesses; use of photos, documents and records into evidence; court-room motions and objections; closing arguments to the jury; jury instructions; and verdict procedures.

#### POST-VERDICT MANEUVERS (1)

A 4-week course offered in the last five weeks of the Spring semester. This course covers the problems confronting attorneys after the judgment (or verdict) has been reached, and attempts to integrate the considerations involved into some sort of coherent whole. The two broad areas of coverage are attacks on judgment (at the trial and appellate level) and enforcement of judgments (creditor's remedies and debtor's protections).

#### LITIGATION TRIAL VARIANT (1)

A course involving the student in the complete disposition of a civil suit, including the actual trial of a case. Credit will be given for this course only if all of the other courses in the Litigation package have been completed successfully.

#### LOCAL GOVERNMENT (3)

A study of the powers and decision-making process of various local entities, together with the interrelationship of such governmental units, including such topics as municipal finance, one person/one vote, conflict of interest and municipal home rule.

#### MOCK TRIAL (1-2)

A course in which all students participate in preparing for trial and trying a case invented by the National Mock Trial Committee. Several students actually try the case in a national competition. Students may earn 1 unit a semester for a maximum of two semesters. Units earned in Mock Trial count against the maximum number of credits allowed for General Legal Clinic.

PLEADING & DISCOVERY — See Litigation

POST-VERDICT MANEUVERS—See Litigation

#### POVERTY LAW (2)

A study of the relationships between poverty and law. Readings include legal and non-legal materials which describe the conditions of the impoverished in America and the ways in which laws have had an impact on those conditions. Approximately one-third of the course will focus particularly on public welfare to consider the lawyer's role in attempting to deal with the poverty problem.

#### PRISONERS' RIGHTS (2)

A course which covers all aspects of the criminal and some of the civil institutionalization system. Pre- and post-conviction concepts will be taught, including purposes of imprisonment, conditions, sentencing, parole, probation, racism, and similar areas of importance. Additionally, prisoner remedies will be taught, including *habeas corpus*, civil rights litigation and in-prison disciplinary hearings. A common thread throughout the course will be the constitutional rights of those institutionalized, as set forth in the First, Eighth, and Fourteenth amendments.

#### PROFESSIONAL NEGLIGENCE (2)

The study of professional malpractice, emphasizing medical malpractice.

### **PSYCHIATRY AND THE LAW (2)**

A course covering commitment standards, procedures for commitment, Constitutional and civil rights of mental patients, competency and conservatorship, psychiatric diagnosis, rights in criminal proceedings and legal advocacy.

### **REAL ESTATE FINANCE (3)**

A study of the legal problems arising out of financing and/or the purchase of property, including foreclosure and redemption, anti-deficiency laws and other debtor protections.

### **REAL ESTATE PLANNING (2)**

The practitioner's perspective of various real estate specialties which may have been the subject of such courses as Real Estate Finance, Construction Law, Land Use and Tax I or IA. Primary focus will be on specific issues raised within the process of land development such as vendor and developer liability, governmental regulation of subdivision and sale of property, etc. The mechanics of escrow closings, specific contractual provisions and similar practical matters will be touched on. Prerequisite: Real Estate Finance or Construction Law. Tax IA, B or C is strongly recommended.

### **ROBINSON-PATMAN ACT AND PATENT ANTI-TRUST MATTERS, SELECTED PROBLEMS — See Trade Regulation II**

### **SECURITIES REGULATION (3)**

An intensive investigation of the Securities Act of 1933 and selected portions of the Securities Exchange Act of 1934, together with analogous provisions in the Uniform Securities Act and California Corporate Securities Law. Specific topics include the role of the underwriter, the nature of a security, the registration process, exemptions from registration, and civil liability provisions.

### **SELECTED LEGAL PROBLEMS (1-2)**

Individual research in selected legal problems. Prerequisite: approval of the Dean.

### **SEX DISCRIMINATION (2)**

Legal problems with respect to women: Constitutional law — equal protection and the Equal Rights Amendment; employment, family relationships, child care, control of reproduction, differential practices in both civil and criminal process and in the control of property.

### **TAXATION IA, B, C**

(Students may take only one of the Taxation I courses.)

### **TAXATION IA (2)**

A survey course designed to acquaint students with the basic Federal legislation and regulations applicable to the taxation of individuals, including a consideration of the concept of gross income, capital gains and losses and personal and business deductions. This course is intended primarily for students who do not contemplate careers in specializations, such as corporation law, in which a knowledge of tax law is required. Tax IA is not as broad either in scope or depth as Tax IB or Tax IC.

### TAXATION IB (3)

This course will cover the same subject matter as Taxation IC except that there will be less emphasis on tax accounting.

### TAXATION IC (4)

An introductory course in Federal income taxation of the noncorporate taxpayer, including a consideration of the nature of income, specific statutory exclusions from gross income, income splitting, personal and business deductions, the treatment of capital gains and losses and an elementary treatment of tax accounting.

### CORPORATE INCOME TAXATION (3)

An advanced income tax course limited to the study of federal income taxation of corporations and shareholders, including the tax treatment of incorporation of a business, the distribution of dividends, and corporate reorganizations and liquidations. Prerequisites: satisfactory completion of Taxation I or equivalent study and approval of the instructor.

### TRADE REGULATION I (3)

A course which examines the anti-trust laws with principal emphasis on price-fixing, boycotts, monopolization, restrictive distribution practices, and mergers.

### TRADE REGULATION II (2)

A detailed study of the Robinson-Patman Act including problems involving illegal price discrimination and other selling practices against competing buyers. Deals further with the applicable cost justification and meeting competition defenses. Prerequisite: Trade Regulation I.

### TRIAL TACTICS AND TECHNIQUES—See Litigation

### WORKERS' COMPENSATION (2)

Administrative and constitutional background; compensable injuries, diseases; serious and willful misconduct; employer-employee and independent contractor relations; procedure before IAC; reconsideration; writs of review; lien claims; third-party actions, subrogation; insurance.

### WRITING AND RESEARCH TUTORS (1-2)

Classes for tutors in Writing & Research. Tutors are selected based upon grade average, writing abilities, and communications skills. Formal application must be made during the Spring semester to the professor in charge.



## STUDENT ACTIVITIES AND SERVICES

### ACTIVITIES

**LAW REVIEW:** *The Golden Gate Law Review* is a publication which is planned, researched, written and edited in its entirety by students of the School of Law. It provides selected students with intensive scholastic experience in research and analysis of current legal controversies, while allowing them the opportunity to perform a problem-solving function within the community. These goals are achieved by the definition of specific problems; establishment of priorities among those problems; performance of traditional legal and empirical research; determination of solutions to the problems under consideration; implementation of the solutions, if possible; and publication.

Criteria for selecting Law Review staff emphasize demonstrated academic and writing ability, willingness to make a substantial time commitment, and relevant skills and work experience. Students are eligible to participate after successful completion of their first year.

**STUDENT BAR ASSOCIATION:** The Student Bar Association is the organization of the student body which serves as a medium of communication and planning among the students, faculty, administration and Board of Trustees in making decisions and policies affecting the academic community. The S.B.A. arranges various programs to enhance the study of law, provide for recreational needs, and stimulate unity among law students.

**AFFIRMATIVE ACTION COMMITTEE:** This group strives to establish functional programs to assist minority students with their studies and financial problems. The Committee also provides guidance in career planning and placement.

**LAW SCHOOL WOMEN'S ASSOCIATION:** The purpose of the Women's Association is to deal with those problems encountered by women in law school and in the legal community. The Association's structure is flexible, with weekly meetings and committees for special and on-going projects such as law placement for women, child care, speakers, and social activities.

In addition to serving as an information and organization center for women's activities in and outside the school, the Association provides



support and encouragement to women in law. Women considering law as a career are invited to get in touch with the Women's Association for more information, for advice and support, or to arrange to visit a class.

**SPEAKERS FORUM:** To enable students to obtain diversified views concerning the practice of law, various noted attorneys and members of the judiciary in the Bay Area are invited to speak at the school.

**NATIONAL MOOT COURT:** Students who wish to improve or utilize their forensic abilities may participate in moot court proceedings. Winners of the School competition may be eligible to participate in regional or national competitions.

**LAW SCHOOL NEWSPAPER:** *Caveat*, organized and edited by students and sponsored by the Student Bar Association, is the regularly published law school newspaper which provides coverage of school events and a forum for articles of opinion, dissent or criticism. *Caveat* is circulated throughout the School of Law and is sent to other law schools and libraries.

## **SERVICES**

**LAW PLACEMENT:** The Law Placement Office assists students and graduates in planning their careers and finding employment. It offers prospective employers its facilities in coordinating inquiries and making interview arrangements.

**BOOKS AND SUPPLIES:** The University Bookstore stocks all required textbooks and related materials. It has an extensive law section.

**STUDENT HEALTH INSURANCE:** The University has an accident and health reimbursement insurance plan for its students which is administered by Student Insurance, 11611 San Vicente Boulevard, Los Angeles, CA 90049. Information concerning coverage, cost and application procedure is available in the Student Services Office and the Law School Deans' Office.

## **FINANCIAL AID**

Over half of the law student body makes use of some form of financial aid each year. However, students are cautioned that funds are limited and no student should expect that the financial need of each student can be fully met. The two main sources are Loans (principally

National Direct Student Loans or Federally Insured Student Loans) and the Federal College Work Study Program.

The financial aid program is administered by the University-wide Financial Aid Office. Requests for application forms and detailed information should be made directly to the Financial Aid Office, Golden Gate University, 536 Mission Street, San Francisco, CA 94105 (telephone (415) 391-7800, extension 272 or 263).

Most students who qualify for financial aid receive it from two or more sources concurrently. If a Federally Insured Student Loan does not cover the student's need, funds may also be obtained through a National Direct Student Loan, and the student might be on the Work Study Program as well. Consideration of the extent of need and the possibility of aid from combined sources makes it imperative that the student have the application on file with the Financial Aid Office at an early date.

*The deadline for submitting financial aid applications is April 2, 1977, for the 1977-78 academic year. It should be noted that this date is earlier than the deadline for application for admission to the School of Law, and that the admission application in no way constitutes application for financial aid.*

The National Direct Student Loan Program is available to graduate and professional students up to a maximum of \$10,000 for the total number of years in school. The amount that may be borrowed during a given year is dependent upon the needs of the student and limited funds available. An NDS Loan is made directly from the federal government to the student, through the educational institution. Full tuition and fees are deducted by the institution before the amount of NDS Loan intended to cover other financial needs is paid to the student.

Another major source of financial assistance is the Federally Insured Student Loan Program, under which the lending institution is a bank participating in the program. Because many banks will loan only to students who have had some form of deposit or other relationship with the bank for a minimum of six months to a year, anyone considering this program as a source of aid should check early with a local bank, or with banks in the area of residence, to make sure of qualifying for a loan with a participating bank. Out-of-state students should apply for this loan through a bank from their resident state. Banks in California require California residence. The maximum

amount for each year, \$2,500. Generally, most participating banks require that a student obtain loans in subsequent years from the bank with which a student began under the Federally Insured Student Loan Program.

The Federal College Work Study Program provides part-time employment, both on and off campus. The program assists the student and provides law-related work experience opportunities. Placement considerations are need, job availability, area of study and background skills. Work Study awards are made on an academic year basis. A summer program is also available under separate application. First-year full-time students are advised not to seek Work Study because of their academic loads. Students are required to ensure that they do not work more than the number of hours granted for each semester. Overpayment resulting from working extra hours is deducted from other financial aids granted.

Each year, in memory of a member of the law class of 1965, the Law School awards the *Richard W. Johnson Memorial Scholarship* to the law student who shows the greatest improvement between his/her first and second year.

The San Francisco Lawyers' Wives annually awards a \$500 scholarship, based on academic achievement and financial need, to a second or third-year student who is a graduate of a Bay Area high school.

The Lawyers' Club of San Francisco has established an annual award, to be rotated among the Bay Area accredited law schools, in memory of its founder and first president, the late Allen E. Spivock. The grant is based on scholarship and need. A Golden Gate University School of Law student was selected to be the first recipient of this award in 1975.

Emergency loans, which are normally loaned for a period of one month and limited to less than \$100, are available to assist students in meeting unexpected exigencies. The *Albert I. Levene Memorial Fund*, established through the generosity of Mr. Levene's wife and daughter, is used for emergency loans to law students in need of funds to defray unanticipated personal expenses. Details concerning loans from the Levene Fund may be obtained at the Law School Dean's office or the Financial Aid office.

The California State Fellowship Program is offered only to students who will be in their first or second year of graduate or professional study. For the 1977-78 academic year, the application deadline is mid-December 1976.

Students who qualify for aid under Public Laws 89-358, 634 and 894 may use such benefits at Golden Gate University. Information and application forms may be obtained through any U. S. Veterans' Administration office or the Veterans' Coordinator in the Financial Aid Office. This should be done well in advance of the date of intended enrollment in the School of Law.

**PRIZES AND AWARDS:** The Bancroft-Whitney Company and The Recorder Printing and Publishing Company offer annual prize awards to members of the graduating class for scholastic achievement. The Annotated Reports System, published by the Lawyers Cooperative Publishing Company and Bancroft-Whitney Company, awards selected titles from American Jurisprudence as prizes to students receiving the highest grades in certain courses. West Publishing Company awards selected titles from Corpus Juris Secundum and the Hornbook series to outstanding students in certain courses. The Northwestern Mutual Life Insurance Company awards a set of Estate Planning books to the student receiving the highest grade in the Estate Planning course.





REQUIREMENTS  
AND  
PROCEDURES

# ADMISSION REQUIREMENTS AND PROCEDURES

## ADMISSION REQUIREMENTS

The School of Law acts on all applications for admission through its Admissions Committee, which is composed of representatives of the faculty, administration, and student body. Although the Law School Admission Test is the most significant factor for the majority of applicants, the weight given to LSAT, GPA and non-numerical factors varies according to individual circumstances. Factors such as number of years out of school, graduate work, upward trend in grades, history of performance on standardized tests, work experience, and community involvement will be evaluated. Applicants are required to submit a personal statement with their application which should include a detailed description of background, experience and other relevant factors. Written recommendations are not required, but will be placed in the application file. Submitted letters should be detailed, concrete letters of evaluation from individuals who are well acquainted with the applicant's intellectual ability. Personal interviews are not granted; however, admissions personnel are available for counseling.

Admission to the School of Law is highly competitive. Approximately 2300 applications were received for the Fall 1976 entering class of 280 (approximately two-thirds in the full-time division and one-third in the part-time division). The class enrolled with a median grade-point average of 3.01 and a median LSAT of 605 for regular admissions. These represent the mid-points only; the range for each factor was very broad.

For a profile of the 1976 applicant pool at the School of Law, prospective applicants should consult the *Prelaw Handbook\** available from Educational Testing Service.

**EDUCATION:** Applicants for admission should hold a bachelor's degree from an accredited college or university at the time of registration, although, in extraordinary circumstances, exceptions may be made by the Admissions Committee. Exceptions to the degree requirement may be made for older applicants with extensive work

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\*This handbook, which is published annually in October by the Law School Admission Test Council and the Association of American Law Schools, includes material on the law and lawyers, prelaw preparation, applying to law schools, and the study of law, together with individualized information on most American law schools and a sample Law School Admission Test.

experience, a high LSAT score, and a solid academic background which must include completion of at least 60 semester units. Admission without a degree is difficult and is very limited.

**LAW SCHOOL ADMISSION TEST:** An applicant for admission as a degree candidate must take the Law School Admission Test and have a copy of the score report sent to the School of Law through the Law School Data Assembly Service.

This test is given five times a year—in February, April, July, October and December—at test centers located throughout the United States. Application to take the test, together with the nominal fee, should be on file with the Educational Testing Service at least four weeks prior to the test date. Applicants are urged to take the test as early as possible. The April test, except in special circumstances, is too late for admission to the following Fall semester.

A bulletin of information and an application form for the Law School Admission Test may be obtained by writing to LSAT, Educational Testing Service, Box 944, Princeton, New Jersey 08540.

**ADMISSION WITH ADVANCED STANDING:** Credit will be allowed only for courses satisfactorily completed within the past two years at a law school approved by the American Bar Association. Admission to advanced standing is competitive and is determined by places available as well as grades earned in previous law school work.

Applicants for admission with advanced standing are not required to register with LSDAS but must arrange to have transcripts of all collegiate work (undergraduate, graduate and law) sent *directly* to the Admissions Director, School of Law, Golden Gate University, no later than July 15. In addition, an applicant must have an official LSAT score on file with the School of Law and a letter from the dean of the law school previously attended stating that the applicant is in good standing and eligible to return.

**NON-DEGREE STUDENTS AND AUDITORS:** A student enrolled in or a graduate of an A.B.A.-approved law school or a member of the State Bar of California or another state bar may take courses as an auditor or for credit as a non-degree student upon securing approval of the Associate Dean.

**NOTICE OF NONDISCRIMINATORY POLICY AS TO STUDENTS:** The School of Law admits students of any age, sex, race, creed, color, and national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the School. It does not discriminate on any of the above bases in administration of its educational policies, admissions policies, scholarship and loan programs, and other School-administered programs.

### **ADMISSION PROCEDURES**

The Law School is a participating member of the Law School Data Assembly Service (LSDAS), a service of Educational Testing Service (ETS), Box 944, Princeton, New Jersey 08540. Due to the volume of applications to be processed each year, the Committee on Admissions is unable to evaluate non-LSDAS applicants.

**APPLICATION AND SUPPORTING DOCUMENTS:** An applicant for first year admission must

i) Obtain an application form from the Law School and file (in person or by mail) the completed application with the Admissions Director, School of Law, Golden Gate University, 536 Mission Street, San Francisco, California 94105.

ii) Obtain an LSDAS registration form, which is available from the Law School Admissions Office or from ETS, and comply with all of the LSDAS instructions.

In particular, an applicant must instruct all undergraduate and graduate schools attended to send transcripts of his/her academic record to LSDAS — not to Golden Gate Law School. LSDAS will not produce a report unless transcripts are received from each institution listed on the LSDAS registration form.

An accepted applicant will be required to submit to the Law School an official final transcript showing the award of the baccalaureate and any higher degree earned by the applicant and will be asked to submit a photograph. If an applicant to the first year has attended another law school, either a transcript or a statement of withdrawal in good standing is required for an evaluation.

iii) Pay a \$20.00 non-refundable application fee.

**APPLICATION DEADLINE:** The Law School admits first-year students only in the Fall semester, whether for full- or part-time study. Ap-



plications are accepted beginning in September and should be on file no later than May 1. No action is taken until the application and all supporting documents have been received by the School of Law. It is to the applicant's advantage to apply early. Those applicants whose files are complete by December 31 (excluding those withheld for the waiting list) will be notified of the admissions decision by February 28. Application files and all supporting documents will be retained for two years.

Although every attempt is made to notify applicants of a final decision as soon as possible, those applicants whose documentation is not complete until late Spring may not be notified until the end of June. Those applicants who do not have supporting documentation on file by May 1 will be considered *only* if they have high qualifications and if there are vacancies. Applicants are notified by postcard when their application and supporting documents are received in the Law School. All inquiries about the status of applications should be made by mail.

**FINANCIAL AID:** It is not necessary to receive notification of admission prior to the submission of a financial aid application and, indeed, applicants are urged to apply early in the year for National Direct Student Loans or Federally Insured Student Loans. (Further information concerning the Financial Aid Program is set forth in a previous chapter.)

**FOREIGN STUDENTS:** Before making application, foreign students should be knowledgeable as to the immigration laws regarding the study of law in order to make certain they are eligible for student visas.

Applicants whose undergraduate work was taken outside the United States must register with the Credentials Evaluation Service (P.O. Box 24679, Los Angeles, CA 90024), for an evaluation of their undergraduate credits. Such applicants need not register with the Law School Data Assembly Service but the Law School requires a transcript of all college work completed. Further information regarding the evaluation of transcripts from foreign universities may be obtained from the Law School Admissions Office.

**ACCEPTANCE DEPOSIT:** A deposit of \$100.00 is required of all applicants upon notification of admission, and must be paid when due, subject to cancellation of admission. The deposit is credited toward the initial tuition payment. Upon request, \$25.00 of the deposit is refundable prior to July 15 should the applicant be unable

to attend. The remainder is not refundable except for death, supervening illness, or induction into the armed forces.

### **ADMISSION TO THE BAR**

Graduation from the School of Law of Golden Gate University will satisfy the legal educational requirements for admission to the Bar in California and all other states.

In California, every law student must register with the State Bar of California within three months after commencing the study of law and must file formal application to take the Bar examination within the time specified in the rules. Copies of the California Rules and all registration forms and applications are available in the Dean's office.

Each state has special requirements concerning registration, residence, and pre-legal education. A digest of each state's requirements is on file in the Law Library.



# GRADING AND ACADEMIC REGULATIONS

## GRADING

Grading of student work in the School of Law is based on an eight-category letter system with numerical equivalents as follows:

A . . . . .	4 points	C . . . . .	2 points
B+ . . . . .	3.5 points	C— . . . . .	1.5 points
B . . . . .	3 points	D . . . . .	1 point
C+ . . . . .	2.5 points	F . . . . .	0 points

All Bar courses and required courses, except Writing & Research and Professional Responsibility, are graded by letter grade. All other courses may be taken for Credit/No Credit or for a letter grade.

To remain in good standing, each student must maintain an average of at least 2.0 (C) on all work attempted. No student may graduate with an F grade in a required course regardless of grade point average. Students are subject to probation or exclusion for academic deficiency, according to rules promulgated by the Faculty-Student Committee. Complete regulations on good standing, reinstatement to good standing, and readmission are available in the Dean's office.

## ACADEMIC REGULATIONS

**WITHDRAWALS AND PROGRAM CHANGES:** During the first two weeks of the semester a student may drop or add a course or change his/her program without prior approval, provided his/her changed program conforms to the regulations governing number of units and required courses for his/her year and division.

After the first two weeks of the semester a student may not drop or add a course or change his/her program without prior approval of the Associate Dean. No course may be dropped after the commencement of the examination period in which the final examination for that course is given.

A student who is currently enrolled and in good standing may request an honorable withdrawal from the School at any time prior to the commencement of the Spring Semester examination period.

**PRIVACY OF STUDENT RECORDS:** The University maintains records relating to students for various academic purposes. The right to inspect these records is in accordance with the Family Educational

Rights and Privacy Act of 1974, Public Law 93-380, as amended. Information about specific procedures is available upon request from the Registrar or Dean of Students. Directory information, under Public Law 93-380 as amended, includes only the name of the student, major field of study, and enrollment status.

**STUDENTS RECEIVING VETERANS' BENEFITS:** The University has established policies and procedures for veterans granted educational benefits to pursue a college degree. These policies and procedures pertain to attendance, satisfactory progress, conduct, and changes in enrollment status. Students receiving benefits from the U.S. Veterans' Administration have the responsibility of complying with these policies and procedures.

**SUSPENSION OR DISMISSAL:** The University reserves the right to suspend or dismiss a student for violation of University policies or regulations, or for conduct inimical to the best interests of the University or to other students attending the University, as set forth in detail in the *Interim Standards of Conduct*, adopted on March 11, 1968, copies of which are available from the Office of the Dean.



## TUITION AND OTHER FEES

### SCHEDULE OF TUITION AND FEES

Tuition per unit of credit .....	\$94.00
Application for Admission .....	20.00
Acceptance Deposit (non-refundable, credited toward tuition payment) .....	100.00
Registration, each semester including Summer Session.....	10.00
Late registration.....	10.00
Materials fee, each semester including Summer Session.....	5.00
Program change initiated by the student, including withdrawals and drops (per change).....	2.00
Student Bar Association Fee, each semester, excluding Summer Session.....	2.00
Graduation .....	25.00
Account analysis initiated by the student for personal or income tax purposes (per hour) .....	10.00
Transcript, each copy† .....	2.00

In view of current inflationary trends, students are advised, in their financial planning, to anticipate annual tuition and fee increases.

### PAYMENT OF TUITION AND FEES

**OBLIGATION FOR PAYMENT:** Registration, when accepted by the University, constitutes a financial contract between the student and the University. Failure to make payments of any amounts owed to the University when they become due is considered sufficient cause, until the debt has been paid or adjusted, to (1) suspend the student and (2) withhold grades, transcripts, diplomas, scholastic certificates and degrees.

Auditors and students repeating courses pay the same tuition and fees as other students.

An installment plan for tuition payment, with the first of three equal installments due at the time of registration, is available at the sole discretion of the University as a form of financial aid to students not receiving grants, scholarships and/or loans. Students receiving

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†Recipients of a degree from Golden Gate University are entitled to one transcript free of charge.

other financial aid, such as scholarships and loans, are not eligible for this program and will be expected to pay tuition and fees in full at the time of registration. Students eligible for the installment plan will be required to sign a promissory note at the time of registration. Details of the plan will be furnished by the Financial Aid Office upon request.

**TIME OF PAYMENT:** Tuition and fees are payable in full upon registration.

**TUITION REFUND POLICY:** Students are accepted with the understanding that they will remain for the entire semester unless suspended or dismissed. The University makes its commitments on a semester basis, according to the number of enrolled students, and is not relieved of its obligations when students withdraw. The tuition adjustment policy is predicated on the principle that the student who does not complete the semester should bear a share of the loss occasioned by his withdrawal. Tuition adjustments are, therefore, made not on a pro-rata basis, but as follows:

1. No adjustment will be made for late registration, absences from class, leaves of absence for a portion of a semester, or when a student has been dismissed or suspended by official action of the University.

2. Students must notify the Registrar in writing of any change in enrollment status. When such notice is received, tuition will be adjusted as follows:

a. When the student withdraws or is dropped, a percentage of the semester's tuition for each course will be charged, according to the table below, for each week from the beginning of the semester through the week in which enrollment is terminated, as indicated in the Bulletin calendar.

Week in which enrollment is terminated	Amount of charge
1st	20%
2nd	30%
3rd	40%
4th	50%
After 4th	100%

b. The date of termination will be the date on which the student furnishes the Registrar with a properly completed withdrawal request.

c. In no event will the amount of charge for a first-year student be less than the acceptance deposit of \$100.00.

3. Fees other than tuition will not be refunded.

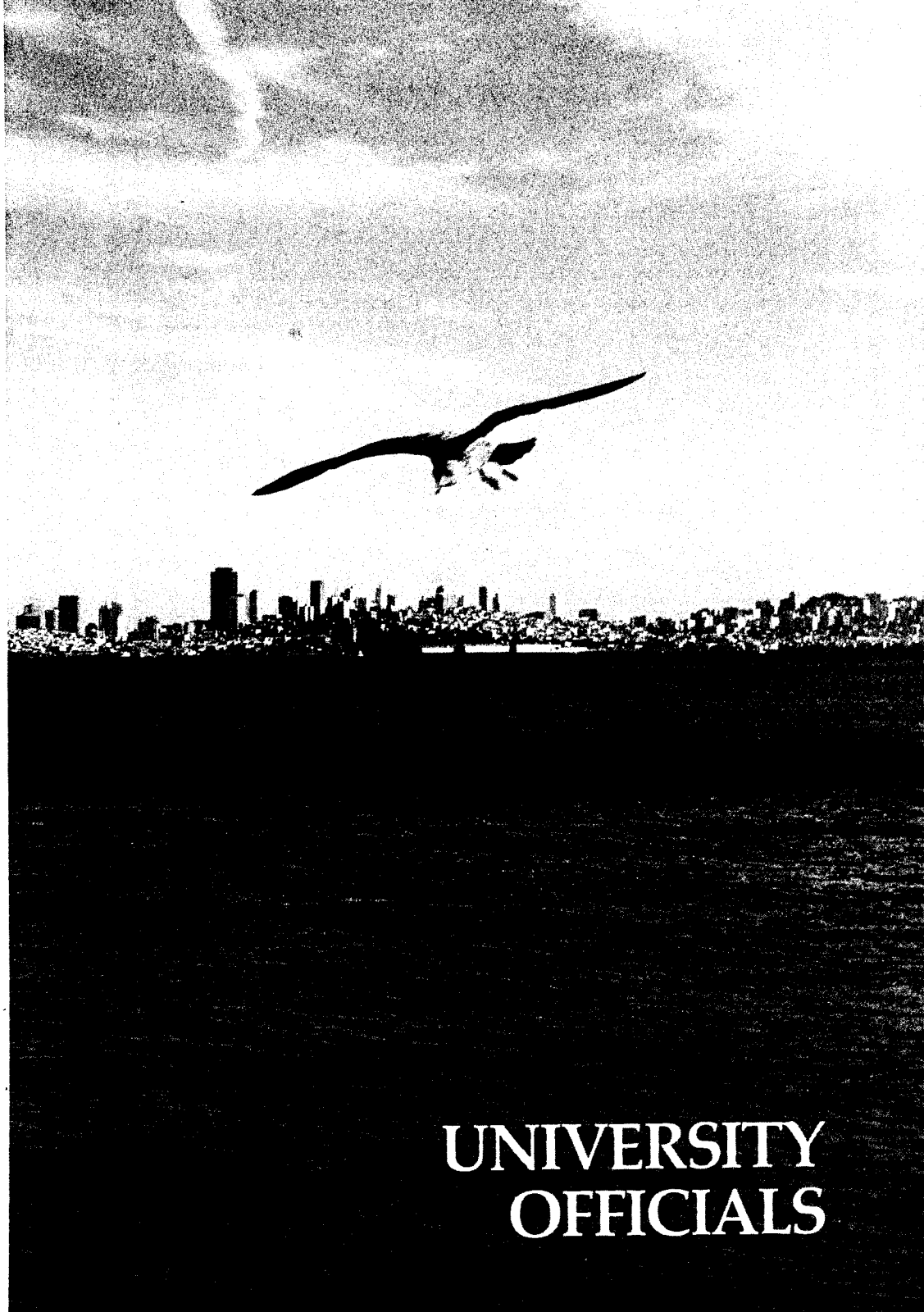
**PAYMENT OF BALANCES AND REFUNDS:** Any amount due the University after a tuition adjustment is payable as of the date of adjustment.

If payments previously made exceed the amount due the University after adjustment, a credit will be entered on the student's account.

Refund of a credit balance will be made if requested in writing by the student. Refunds will be mailed to the student's address as noted in the request for refund.

Because of the administrative workload during the registration period, refunds cannot be processed during the first thirty days following the opening of any semester. Thereafter, refunds should normally be processed within a week after request for refund is received.





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