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Caveat, August 28, 1978

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CAVEAT



Vol. XIV No. 2

Golden Gate University School of Law

August 28, 1978

ANNOUNCEMENTS

EXTERNSHIPS

There will be a meeting for people interested in Judicial Externships on Thursday, August 31, at 3 p.m. in room 203. If you can't attend, see Marge Holmes. All students who think they are interested in a judicial externship for anytime in the future should attend the meeting.

WORK STUDY: There is plenty of work study money available for work on the Conference on Alternatives for Resolving Disputes. Weekly commitment of 8-10 hours. Some typing. Contact Carole Levine for information.

PROFESSIONAL RESPONSIBILITY EXAMS: Applications are in the Dean's office. Deadline for filing is September 1, for the October 7 exam. For details, check with Wally.

ID CARDS for first-year students are ready. Pick them up in Room 301. For continuing students, turn in your old card at the Dean's office and have it updated. Updating will be done through August 30 only.

PICNIC

The annual student-faculty picnic will occur on Sunday, September 24, the location to be announced soon. In addition to standard picnic fare, vegetarian comestibles may be on hand. Such questions will be decided soon by the work committee, to be composed of ten student and one faculty volunteers. These sturdy folk will handle drinks, food, money, clean-up, etc. If you wish to work on the picnic committee, come to room 209 at noon Friday or 4:30 on Tuesday, or sign-up anytime on the list posted outside room 209. All volunteers will receive a special hat. Sandy van Broek, who hopes to get all the credit, will chair the work committee.

COURSE NOTES

Equitable Remedies, contrary to the catalogue, is a Bar course and all students will be required to take it for a grade.

This is the last time that Corporations definitely will be offered in the evening in the Fall semester. Part-time students who wish to graduate in December, 1979, therefore must take Corporations this semester or next Summer. Failure to do so will result in graduation being postponed until the completion of the Spring semester of 1980.

USF DEMONSTRATION, THIS THURSDAY

The USF Coalition which lead the struggle at USF Law School last spring to save that school's special admissions program is calling on all concerned people to come picket and rally at the school to support the 21 third-world students who were disqualified from continuing their legal education there. Many of these students were active in the spring struggle and their disqualifications are viewed by the Coalition as a continuation of administration efforts to stop the special admissions program.

The picket and rally will take place this Thursday between 10 a.m. & 1 p.m. at the USF Law School (Take the No. 5 Fulton bus there Fulton St. near Parker).

PHI ALPHA DELTA: There will be a general meeting Tuesday, August 29, at 3:15 in Room 209. (If not available, 203.) The organization and functions of the fraternity will be explained to all interested students. First-year students are particularly encouraged since this year's activities will be discussed. See PAD bulliten board outside Room 205 for details.

WANTED: The Caveat is now accepting applications for student advertising salespersons. This is a **COMPENSATED** position. Enquires are directed to the Caveat office, mez.

Aff'v Action Update

Spring semester the Third World Coalition and supporters organized an effort to get a series of affirmative action proposals passed by the Faculty Student Council (FSC). Their efforts were spurred on by a drop in third-world entrants in last year's entering class from 43 to 15. Many people ascribed the drop to lax recruitment, high tuition, poor financial aid, and a poor image of the school in third-world communities due to the above factors as well as the fact that there were no full-time third-world faculty in the law school until last fall. In addition, the California Bakke decision had a disconcerting influence on potential third-world applicants.

The FSC, the policy setting body in the law school consisting of the full-time faculty, 7 students and the two Deans, adopted most of the proposals during the three well attended and frequently stormy sessions. The last two sessions took place during the final week of classes and during "dead week" so they were not covered in the Caveat.

The proposals as a whole touched on many areas of school life reflecting the Coalition's view that affirmative action does not end with the admissions process. The proposed changes included new admissions practices; the introduction of a special summer program into the curriculum which would allow more special admits a chance to enter the school based on their performance in the program; the creation of new positions within the school for development of affirmative action programs and sources of scholarship funding; a new distribution scheme for scholarship funds emphasizing need over merit; the amending of the Academic Standards policy to establish procedures for petitioning the Academic Standards Committee for review and to allow finishing students a short grace period in which to raise their grade point averages to 2.0; and the establishment of a hiring policy which would set the minimum number of third-world full-time instructors at three, and encourage the hiring of third-world teachers on a two-at-a-time basis when there are sufficient openings until such time as the law school has a representative number of minority professors.

Cont'd back page

Dog Day All Day

Some may have noticed that the new, sealed windows on the second floor ensure that the classrooms will be hotter, stuffier, and more soporific than in past years. The Dean's Office explains this mishap as an unfortunate result of the delayed progression of the new building. Apparently the GGU administration hoped the law school would have been moved next door by now and made no provision for continuing in rooms which have become greenhouses. They say the windows had to be put in when they were to avoid disrupting classes in session later in the year.

The fans brought in this past week have been recognized as an insufficient remedy for the two center rooms, 205 and 207,, and the building contractor's project supervisor (the gold hardhat) says the current plan is to remove one window panel from the two rooms and install fans to draw outside air into the rooms. The other rooms are considered to be sufficiently ventilated.

As to air-conditioning, John Teitscheid, GGU V.P. in charge of the building program, says that won't be possible until the roof is on the new building and the air-conditioning units installed, a matter he estimates of 6 to 8 weeks. The project supervisor, however, says the roof is not exactly the bottleneck, but that they are waiting for the air-conditioning units to be delivered, from somewhere on the east coast. He declines to speculate when the rooms will be air-conditioned.

COMMITTEE REPORTS

The following are brief reports concerning the FSC committees, their functions, responsibilities, and position within the governmental structure of the Law School. Everyone should read them, especially those students contemplating becoming members.

Academic Standards Committee - Ruth Ratzlaff

Being a member of the Academic Standards Committee (ASC) will take up at least an hour or two of your time each week and it is a great opportunity to find out how GGU operates and to meet students and faculty. I encourage students interested in applying for membership on this committee to contact me either at home (673-5752) or by leaving a message on the Writing and Research bulletin board.

Being a student member of the Academic Standards Committee (ASC) will take up at least an hour or two of your time each week. It is a great opportunity to find out how GGU operates and meet students and the faculty. I encourage students who are interested in applying for membership on ASC to contact me at home (673-5752) or leave a message on the Writing and Research bulletin board.

Membership on this committee is particularly appropriate for second-year students because they have already become familiar with the institution and its policies but, they will not be involved in bar preparation after spring semester when grades are approved.

There are two warnings that I would like to give to prospective members of ASC. First, the authority of this committee is potentially broad but nothing beyond the routine gets done unless the student members actively advocate it; the faculty drags their feet when new ideas require spending more time in meetings. Second, this committee has a great impact on every student at the school-- students have questions about what's going on and suggestions about what should happen. It is important that student members act as advocates for all student input.

A big issue last year was grades and grade averages. We developed informal standards for grade approval and then debated on how rigidly we would apply them. The FSC defeated a proposal for formal grade curves. The use of informal grade curves prevents one class from receiving abnormally high grades, which would reflect in those students' standing. In order to avoid this result, the informal guidelines are applied. The Dean decides any cases which the committee cannot agree.

Another role of the ASC is to hear petitions of individual students which deal mostly with waiver of academic regulations due to extenuating circumstances. ASC members give advice to students on how to draft a petition, when to submit it, and the possibility of success.

Copies of the Academic Standards, which the ASC interprets are available in the Dean's office.

BUDGET COMMITTEE

This committee is an advisory committee to the law school Dean. The Dean prepares a budget for the law school which will be submitted to the Board of Trustees of GGU who will decide whether to approve it. Once the Dean had prepared a budget, student members of the committee will review it and make suggestions concerning changes they would like to see in the budget and will argue their position to the Dean and try to persuade her to adopt their changes or additions. Students may have to do some research concerning the overall GGU budget and concerning individual items in the budget. Students

are expected to scrutinize and evaluate the Dean's proposed budget, get student input, and set up meetings where students may question committee members and the Dean about the proposed budget. The committee first starts meeting usually in October or November. The Dean wants the committee review of the budget to be completed by the end of December so that she can present it to the Board of Trustees, so the bulk of the work on this committee will occur in November and December. Meetings are usually once every 2 or 3 weeks and total time devoted to this committee would be approximately 20 hours. Committee members will be expected to write an article for the Caveat summarizing the new budget and giving their opinions and input about it. The main problem in the past has been that the Board of Trustees has approved the budget before students other than committee members have voiced their opinions about it. Once the budget has been prepared there is a lot of pressure to review it quickly and in a short period of time so it can be presented to the Board of Trustees. All work on the committee is completed by February. It is especially important in this committee that student members understand budgets. An accounting or finance background is especially helpful. Members should also be able to communicate their understanding of the budget to other students who do not have a background or knowledge about budgetary matters. Students meet with the law school Dean as well as the Vice President of Finance for GGU. Last year the composition of the committee was the law school Dean, 3 students, and 2 faculty members.

CURRICULUM COMMITTEE

This committee is open only to 2nd, 3rd and 4th year students. One student member of this committee was chosen in the spring, so only 2 more students will be picked for the committee this fall. There are 3 students and 3 soliciting, reviewing, and making recommendations concerning changes in, deletions and additions from the GGU curriculum. Proposals and ideas are received by the committee from faculty and students concerning courses. Example - a student wants a new course taught at GGU that has not been offered in the past. S/he submits the idea to the curriculum committee. Members research and find out if any one has taught or could teach this course, if it's taught at other schools, if the proposed course's content would overlap with other courses currently taught at GGU, how many credits should be received for the course, etc. An outline of the course's content must be developed. Normally what happens is that a student or faculty member wants a particular course taught and that person is responsible for developing the course outline and the committee reviews their proposal and makes recommendations to the FSC about the course. The FSC then decides whether the course should be added. This committee in the past has made recommendations that Torts and Civil Procedure should be 1 semester rather than year long courses and then this last year made a recommendation that it be changed back to a year long course. The committee last year discussed whether certain courses other than writing and research should be conducted in small groups rather than large lectures. A decision was not reached on this issue and it will probably be taken up again this year. Another example is the new Remedies course which combines Contract and Equitable Remedies which were two separate courses. This was a change in the curriculum which the committee took part in and made a recommendation to the FSC. Basically, they review and make recommendations about just about everything that has to do with the curriculum at GGU. The research that is done mainly involves going to the GGU library

and looking at catalogues from other schools, talking to faculty members, and reviewing course descriptions in GGU's catalogue. This committee starts functioning in September and their work is completed by middle spring. Time involved is usually a 2 hour meeting a week and then from 1-2 hours of research periodically. Student members will be expected to solicit input from students about particular courses that are currently offered or proposed. Last year committee members drafted and presented questionnaires to students about whether Torts and Civil Procedure should be 1 semester or year long. Students who want more information should leave a note on the student message board for Judy Massong or Elizabeth Price who were students on the committee last year. It would be helpful if students applying for this committee had a general working knowledge of the courses offered at GGU presently.

EVALUATIONS COMMITTEE

This committee considers whether to retain individual instructors (to renew their teaching contracts), whether an instructor should be promoted, whether a faculty member should be given tenure, and they are also involved with faculty evaluations (both peer and student). This committee is a recommending body only. The committee submits its recommendations to the law school Dean who then goes before the Board of Trustees of Golden Gate University who have the final decision concerning retention, promotion, and tenure. This committee although it is a Faculty-Student Council committee does not report to the FSC concerning its decisions about individual faculty members. The committee is composed of 2 students and all tenured faculty at present. This coming year there may be some proposals submitted to the FSC concerning the composition of the committee, in particular, whether non-tenured faculty members should take part in the decision-making process of the committee and to what extent.

The duties of the committee members are to review all materials such as peer and student evaluation results for the instructor's entire GGU teaching career and information the instructor submits to the committee concerning outside contributions (such as publication) and activities other than instruction that may bring benefit to GGU and its students. Members on a volunteer basis may also choose to do such things as revise the evaluation form that is used to evaluate instructors. The committee should start meeting sometime in the late fall to set up any procedures and standards the committee will use. The bulk of the work on the committee occurs after the evaluations results are in, usually November and April (faculty are evaluated each semester). During these 2 months, there may be two meetings a week for 2-3 hours each. It takes about an hour a week to read the materials submitted concerning an individual instructor. The maximum time during these two months which a student would devote to this committee would be 5 hours a week. This is an average, so students should be prepared to devote slightly more time if necessary during these two months. These meetings are not expected to go into final examination periods and in the past the meetings have not gone into final exams. While previous evaluation experience may be helpful, it isn't necessary. Your entire job on this committee is to discuss in meetings with other committee members an instructor's performance, both teaching and other contributions, and to make a recommendation about whether that instructor should remain at GGU, etc. This is a very important and serious committee because the recommendations made by this committee affect an instructor's career, the reputation of GGU, as well as affecting stu-

dents in the quality of teaching they receive while here as well as the quality of teaching other students in the future will receive. A Student must attend all meetings and should not join this committee unless they take their responsibility seriously and will devote whatever time is necessary to make the often difficult decisions that will need to be made concerning an individual faculty member.

If you have questions about this committee, leave a message on the student message board for Connie Tavel who has been on this committee the last two years as a student member.

ADMISSIONS COMMITTEE

The Admissions Committee consists of 3 students, 3 faculty, and the Director of Admissions. Members have equal votes on all issues, and their decisions stand as admissions procedure, although certain policy questions are decided in conjunction with the entire Faculty-Student Council. During the Spring, the committee splits up into teams to do the actual reading of and voting on applicants' files. Last year there were 3 teams consisting of a student and a faculty member, each person reading and voting on roughly one-third of the more than 2,400 applications. All team votes upon the status of admissions candidates are final, except where the team disagrees, in which case the applicant is perused by another team. Student input and decisions are implemented directly, and are thus of great importance, both as to future admissions procedure and as to the make-up of each year's entering class.

The entire committee meets intermittently during the Fall semester to decide policy and general procedural issues. Last year's committee revised and updated the application form to reflect current special admissions programs and somewhat restructured the admissions procedure to aid in minority recruitment and admissions. During the Spring, the committee puts in 10 to 20 hours a week.

In addition, student members have the responsibility of acting as liaison between the student body and the faculty/administration in regards to admissions policies. Current policies of reading all files, maintaining a humane and concerned procedure, and of actually admitting candidates with unorthodox or exceptional backgrounds can only be supported by a strong student commitment.

GGU was one of the first law schools to actively solicit women students and to encourage older and "drop-out" students. Through efficient student participation in the committee, such policies can be maintained and improved. Time and commitment are the paramount prerequisites for a student member. Students with further questions should leave a note for Chuck Rubinoff on the student message board.



FSC MEETING

At last Thursday's meeting, The FSC approved a resolution to the effect that the writing and research classes this year will be graded, with students having the option of taking the course on a credit/no credit basis. The resolution establishes current school policy.

The council was informed that 21% of last year's entering class scored below a 2.0 G.P.A., with 24 people having to re-examine and 27 people being placed on probation.

This year's entering class, about 320 people, is composed of 16% minority students and 39% female students. There are in this class 16 blacks, 11 hispanic, 23 asians, and one "disadvantaged white".

Janice Kosel was elected as the new FSC President.

The council was informed that the law school would be in the new building by the start of the Spring semester.

Correction

The Haven, purveyor of fine foods, points out an error in this year's Handbook, which listed that eatery under "day only." In fact, the Haven is open until 7 p.m.

A baby-sitter is needed to watch one calm infant, six weeks of age, at G.G.U. while mom attends classes. Wednesday from 3 to 5:15 and Friday from 3 to 4:15. \$2.50 per hour with more hours on request. Call Susan Jeffries at 673-4175.

AA Update...

Earlier in the spring the Admissions Committee adopted a number of the Coalition's recommended changes in admissions practice making it unnecessary for the FSC to consider these alterations. The changes were enacted pursuant to a 1972 FSC affirmative action resolution which left implementation of the policy to the Committee. The Committee reworded the application form to encourage third-world applicants, introduced the requirement that all applicants submit a personal statement so that more qualitative (rather than quantitative) criteria could be considered, and reaffirmed a policy of automatic admissions for special admit applicants with a 2.0 predictive index or greater with discretion to admit those with less.

The Council did resolve to request the Dean to create a position of Special Assistant to the Admissions Director to be filled by a third-world person who would take charge of developing recruitment of minority candidates. At present, it appears that if the position is created at all by the Dean, it will only be on a part-time basis. (The FSC does not have the power to create any salaried positions; it can only fill faculty positions that have been proposed by the Dean and okayed by the University Board of Trustees.)

The FSC also approved the summer program mentioned above, but its effective existence depends on whatever funding can be found for it.

Scholarship funds within the control of the Dean and her Scholarship Committee will be distributed in accordance with the FSC vote that 70% or more go for unmet student financial needs. During discussion of this point the FSC voted to remove all tuition remissions for the SBA President, and the Caveat, Law Review, and Alumni Forum Editors. This had not been requested by the Coalition and had been met with alarm by many students. However, at the last FSC meeting Prof. Bob Calhoun, originally voting with the majority on this question, brought it up for reconsideration during which the question was tabled pending further investigation. The question will come up again early this semester.

Although the Council has no power to set policy for the University Financial Aid Office, it did endorse the findings of a report which was critical of that office's inflexible distribution of work-study awards and other practices. The report which was supported by the Coalition was assembled by the student-organized Law School Ad-Hoc Financial Aid Committee. The Financial Aid Office has largely disregarded the report except for some increases in the work-study award.

The Coalition's Academic Standards amendments were tabled by the FSC and are not likely to pass in the near future. A move by the Coalition to untable them was defeated.

The hiring policy proposed by the Coalition was adopted with no significant changes by the Council. With the hiring of Rosezella Canty-Letsome by the FSC and the appointment of Thelton Henderson by Dean Judy, the mandated minimum of three full-time third-world faculty has been met. The Council also passed a proposal that an adequately funded Search Committee for finding more third-world instructors be formed by the Hiring Committee.

Coalition members viewed the passage of most of their proposals as a tentative victory significant only to the degree to which the policy changes are implemented in good faith.

David Cooper

LOAN DEADLINES

Application deadlines for NDSL, Work-Study, and GGU tuition grant for Spring semester is December 1, 1978.

Those students interested in FISL for the current semester may still apply at any bank, except Wells Fargo which is not accepting Fall applications from new borrowers.

NO COMMENT

BEWARE the flying egg, it may yet hit you square in the face. Friday, those students in Bader's Corporation class were greeted with the news that class was cancelled. No, Lani hadn't fallen off a scaffold inspecting the progress of the new building. No, there wasn't a death in his family. No, he wasn't attending an important meeting in Washington, D.C. What did happen was this: the Trustees were having a meeting. You see, every last Friday of the month, the Board of Trustees meets. Like clock work, they close off portions of the largest room in the school, and sit to discuss important things. The fact that there was a conflict, theoretically, was known for almost a week in advance. However, for some reason, the word didn't get out. The administration was embarrassed. So, all of us who came into school this Friday, packed up our things and went back home, just a little more understanding about what it means to go to Golden Gate University.

Notice outside Otto Butz's office on the fifth floor:

"For immediate release--Mailed August 17, 1978

GGU To Introduce Project and Construction Management Program

Golden Gate University will introduce a new curriculum in Project and Construction Management during its 15-week fall semester. . . ."

PREZ'S CORNER

SBA MEETING: Tuesday, August 29, 5 p.m. in room 209. The agenda will include approval of budget appropriation for YMCA passes, the student-faculty picnic (including whether to hold it in East Bay or S.F.), elections for first-year class reps and one second-year day rep (Walter Reilly has resigned since he has transferred to evening division), FSC committee selections, and consideration of proposed budget allocation procedures. Students wishing to work on setting up the picnic should leave a message in the SBA box in the Faculty Center.

SBA ELECTIONS: Elections will be held for first-year day reps (one each from sections A and B), first-year night reps (2 people), and one second-year day rep. Anyone interested in running needs to put her name and the position on a paper signed by ten people of the same class. The signed petition should be put in the SBA box located in the second-floor Faculty Center or given to Alice Montgomery by Wednesday, August 30 at 7 p.m. Each candidate is asked to write an article for the Caveat about his platform, issues, self. The Caveat deadline is Wednesday, August 30, at noon. Place statements in the Caveat box in the Faculty Center or at the Caveat office on the mezzanine. Elections will take place September 6 and 7.

FSC COMMITTEE SELECTIONS: Sign-up sheets are on the second-floor vending machines for the Curriculum, Budget, Admissions, Academic Standards, and Evaluation Committees. Committee descriptions are to be found in this Caveat and on the sign-up sheets. Sign-up deadline is Thursday, August 31 at 9 p.m. Interviews will start the week of September 5. Applicants will be expected to submit a written statement of their credentials and reasons for wishing to sit on the committee. Specifics regarding this statement will be provided to the candidates when they are contacted to set-up the interview. Students who are not SBA officers or reps who wish to participate in the interviews should contact Alice Montgomery by leaving a note on the student message board or in the SBA box in the faculty center this week.

YMCA PASSES: The SBA will vote on money appropriation for purchasing the passes at their Tuesday meeting this week. If the money is appropriated, arrangements will be made to get the passes Wednesday and make them available the same day, if possible. The widespread interest in the passes should ensure no problem in getting the funds approved.