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Notes From the Underground, August, 1994

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Notes from Underground . . .

Golden Gate University Law Library's New Acquisitions List & News August 1994

FACULTY SERVICES PACKET

The faculty services packet which this newsletter and new acquisitions list accompanies is still another innovation in law library services conceived and produced by our top-notch public services staff.

All faculty, including adjuncts, have received one of these concise and useful guides. We want to make sure all of our valuable faculty are aware of how we can serve you.

AUTOMATION CONTRACT SIGNED

Almost a decade in the making, both libraries at GGU will finally be automated by the end of the fiscal year. The contract was signed late last month and implementation is now underway. The nearly half-million-dollar-project is to be paid for entirely from gift funds and grants. In other words, no money is to be taken from anybody's operating budget.

A great deal of work needs to be done behind the scenes, but you will see the changes early next semester when the OPACs (Online Public Access Catalogs) appear in February. This will provide computerized access to our holdings and you will be able to do this from your homes and offices.

In March, we will barcode the entire collection and the IDs of all patrons to facilitate computerized circulation. Patrons will be able to see whether a book is checked out and when it's due back. April will see the installation of the acquisitions module, which will allow us to place our materials orders electronically. It will also provide up-to-the-minute financial reporting of payments and encumbrances. Then in May, the serials module is scheduled to be installed. This will tell our patrons exactly which issue has been received and whether it is available.

JOHN ADKINS ASSUMES ASSISTANT DIRECTORSHIP

Public Services Librarian John W. Adkins officially assumes the duties of Assistant Director of the Law Library, this week. He remains Head of Public Services and will take on more administrative responsibility in addition to those duties, though he already has been performing many of the new duties for the past several months.

Though the promotion may not be readily apparent to our patrons, it reflects the greater emphasis which is now placed on service. It caps the staff reorganization and expansion which has been underway for the past year.

Congratulations, John!

NEW PROFESSIONAL POSITION ADDED TO LAW LIBRARY STAFF

Joyce C. McLean joins the Law Library staff as our Librarian in charge of cataloging. This position fulfills the staff expansion specified in the Law Library's five-year plan, implemented in 1992, and addresses concerns raised by the ABA/AALS. It brings to six the number of professional librarians.

Joyce brings a wealth of technical services experience, including over ten years of descriptive and subject cataloging, and extensive automated systems experience. Most recently, Joyce was a contract Resource Librarian for PG&E. Her career has also included assignments in retrospective conversion management for UTLAS International and cataloging of Spanish language materials for the California Spanish Language Data Base.

As International Projects Manager for CALCOMP, she managed the installation of accounting and inventory systems in European subsidiaries, and as Director of Saztec Scotland, Ltd., she planned and administered the creation of

a branch data processing facility of 100 staff in Ardrossan, Scotland. She was also Vice President of Operations for UTLAS International, where she administered the creation and maintenance of a database of seven million bibliographic records, managed a staff of 13 performing data processing and customer service functions and a production staff of 100 performing input and editing of records, and oversaw customer services to clients in the U.S., Canada, Great Britain and Australia.

Joyce earned her MLIS from UC-Berkeley, is a graduate of Mary Washington College of the University of Virginia and did graduate studies in Portuguese at the University of North Carolina, Chapel Hill.

Please join us in welcoming Joyce to the Law Library staff.

NEW COMPUTERS/SOFTWARE ADDED TO COMPUTER LAB

Three new MacIntosh computers, a laser printer and a draft printer are being added to the Law Library's Computer Lab. The computers are capable of functioning in both the Mac and DOS environment and support both Word and WordPerfect. This brings to nine the number of computers available for word processing, CALI, course outlining and other applications. They were purchased from gift funds.

An easy-to-use Shepard's tutorial was also added to the network. This should be especially helpful to our first-year students.

RESEARCH GUIDES REVISED

Reference Librarian Cathy Hardy this summer completed the daunting task of managing the revision of all 14 Law Library Research Guides and the creation of two new ones in Immigration Law Sources and Disabilities Resources.

The Guide Series target research areas which are difficult and/or where assistance is frequently requested. In a handout format and available near the Reference Desk, they help provide access to updated information and current procedures in performing legal research in a number of areas.

THIS MONTH'S SUBJECT HEADINGS FOR NEW BOOKS

Some 89 titles are available on this month's *New Acquisitions List*, as we continue to make progress in addressing the ABA's concern about what they perceive as our relatively low title count. You'll note the relatively large number of International and Environmental Law acquisitions, as we continue to build the collection to support those new programs. Your suggestions for purchases are always welcome. Subject headings for new titles added in July follow.

Subject Headings . . .

Abortion
Administrative Law
Alternative Dispute Resolution
Antitrust
Art Law
Civil Procedure
Civil Rights
Commercial Transactions
Contracts
Corporations
Criminal Law
Criminal Procedure
Environmental Law
Family law
Health Law
Human Rights
Immigration Law
Intellectual Property
International Law
Labor Law
Land Use
Law & Literature
Legal Research
Philosophy of Law
Practice of Law
Probate Law
Real Property
Sports Law
Study & Teaching of Law
Taxation
Telecommunications Law
Women

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